Starting a Resume

Suggested timeframe of completion: October 1- January 15

Think of your resume as the written expression of a social media account. On your Instagram, Snapchat, or YouTube Channel you show people what you've done, where you have been, your interests, and the things that make you unique. You put the best version of yourself on those platforms, for presentation to the world.

Resumes are not much different, though they pertain mostly to your professional accomplishments.. A good resume shows a potential employer what you can do and why you are the best person to do that job by listing your skills and experience and accomplishments. Though you may feel like you don't have much to put on a resume *yet,* going through the process of creating one will put you in the mindset of thinking about how to stand out from the crowd.

Follow this step-by-step overview as you construct your resume. Be sure to save a copy of your work on your Google Drive or another safe place that you can access when you need it.

Anatomy of a Resume

Did you complete and print out your resume?

No

List two challenges you had while completing the resume.

1

2

List one thing that surprised you about developing your resume.

Mark As Complete

No